



ST. THOMAS MISSION SCHOOL

C/o Catholic Church
Church Road, Bettiah-845438
West Champaran-District, Bihar

Ref No. STMS/BEL-10.3/2025

Date 21/05/2025


Norm for Revision of Monthly Tuition Fees

St. Thomas Mission School, Bettiah

In accordance with CBSE Affiliation Byelaws and the educational mission of St. Thomas Mission School, Bettiah, the following norm is established for the revision of monthly tuition fees:

- 1. Principle of Reasonableness and Transparency**
The school shall ensure that any revision of the monthly tuition fees is **reasonable, transparent, and justifiable**, in keeping with the non-commercial nature of the institution. The objective is to sustain quality education and meet the operational needs of the school without creating undue financial burden on parents.
- 2. Annual Review and Limit on Increase**
 - The monthly tuition fees may be **reviewed once annually**, typically before the commencement of the new academic session.
 - Any increase shall ordinarily **not exceed 10% of the existing tuition fee**, unless exceptional circumstances (e.g., substantial rise in operational costs or statutory obligations) require a higher adjustment.
- 3. Approval Process**
 - The proposal for fee revision shall be submitted by the Principal to the **School Managing Committee (SMC)** for evaluation.
 - The SMC will examine the justification for the proposed increase and must **formally approve** any revision.
- 4. Notification to Parents**
 - Parents/guardians shall be informed of the revised fees **at least one month before** implementation.
 - The updated fee structure will be displayed on the school notice board and official communication channels.
- 5. Use of Additional Revenue**
 - Any additional revenue generated from the fee revision shall be utilized **solely for educational purposes**, including teacher salaries, infrastructure enhancement, academic resources, and student welfare activities.
- 6. No Capitation or Hidden Charges**
 - The school does not charge any capitation fee or unauthorized levies. All components of the fee shall be clearly disclosed and explained to parents.


PRINCIPAL
ST. THOMAS MISSION SCHOOL
CHURCH CAMPUS, BETTIAH
(W. CHAMPARAN) 845438


SECRETARY
ST. THOMAS MISSION SCHOOL
CHURCH CAMPUS, BETTIAH
(W. CHAMPARAN) 845438